Communication Board

I am here for training

I am here to attend conciliation with...

I am here for a meeting with...

I would like to make a complaint

I have an appointment

I don’t have an appointment

I want to make an appointment

I want to see someone

Where are the toilets?

Can you please book a taxi for me?

I need to go out. I am coming back

Can you please tell...

NO

I’m not sure

I need some help please

YES
Communication Board

Tips for using a communication board

This communication board can help people who either cannot talk or have speech that is difficult to understand.

Introduce yourself
Ask: Do you need help? How can I help you?
If someone has a communication difficulty, and you don’t understand their message – offer the option of using a communication board.

Instructions for use:
● Place the communication board on a stable surface in front of the person so they can easily see the letters.
● Ask the person to point to what he or she wants to say.
● Check the message by repeating back the phrase the person pointed to - look for a yes or no response.
● If the person cannot use this board, you may need to ask someone who knows the person well to assist.